



## ***Event Management***

Extravagant Affairs Catering, Event Rentals & Decor has been in the event management business for more than 15 years, literally conducting thousands of corporate and social events and hundreds and hundreds of weddings. Over the years, we have matured into an insatiably chic, classic-to-couture, off-premise catering and event management company. Having an incredible culinary team and professional, intuitive service staff, we are known as one of the most prestigious catering and events specialist companies in Washington DC Metropolitan area. Our experience and accomplished reputation has made us the trusted go-to organization for planning and catering many of the most exquisite, turn-key parties throughout the region.

### **How we work:**

Today, though many claim it as a priority, few business names are truly synonymous with customer service, which is extremely important when considering an event manager. We attribute our success to one singular concept: We love people and want to treat them even better than we hope to be treated ourselves. We sincerely understand that our clients want a team player who is vested, shares their vision and has great chemistry.

As such, our process begins with the relationship. Our relationships are built on many values—trust, integrity, respect and, most importantly, delivering on our promise. From there, event design concepts and custom menu proposals are personally created for each client to uniquely capture the particular budgets, desires and special needs of each celebration at unmatched value.

Extravagant Affairs & Catering may be hired solely to perform event management or as a bundled solution. Our specialties include: preparing amazing food; having creative vision and unmatched event management capabilities; having the ability to work anywhere in a variety of venues and environments; and personalization of any type of unforgettable ice sculptures. We also offer all the rentals necessary to complete the perfect ambiance. We are a full service event management and catering company. Providing table and chair rentals, china and decor, flowers, music and entertainment, venues, tents, lighting, props and photography—the ultimate event can be achieved on your behalf at unmatched value.



## Services Include:

- Event Logistics and Floor Plan Layout/Design
- Decor and Design Services
- Parking and Valet
- Security
- Event Support and Production Staffing
- Full-Service Catering
- Custom Ice and Fruit Carvings
- Venue Consultation and Procurement
- Vendor Selection Assistance
- Cleaning Services
- Event Equipment, Rentals and Supplies
- Entertainment and DJ Services Booking
- Wait and Bartending Staffing
- Limousine and Charter Bus Transportation

## Where we work:

Extravagant Affairs & Catering provides wedding, corporate and social event planning and catering services all across the Mid-Atlantic. We work with a very wide array of venues—from fun to exclusive—and have the resources to make your celebration the best it can be. We will work at the location of your choice—indoor or outdoor, large or small, simple or extravagant. If you have not chosen a venue for your affair, here is a list of places where we frequently work.

Whether staging an intimate dinner for two or a white glove gala for five thousand, we pride ourselves in creativity, presentation, quality of food and impeccable service. Let us turn your vision into a one-of-a-kind experience that will be long remembered. Learn first-hand why we have become one of Mid-Atlantic favorite and most referred catering and event Management Company.

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## A Word of Caution!

Event management is the most crucial element of creating an enjoyable, hassle-free, successful event. Event management has grown into one of the hottest self-employment occupations within our industry. **Beware!! Please, please do your homework!** You wouldn't believe how many people we have had to bail out of horrible situations that should never have occurred. Due to this common occurrence, we felt strongly enough about the level of abuse within the industry to offer dedicated space on our website to caution you about such occurrences and encourage to you spend a little more time asking questions, seeing portfolios, getting references, and inquiring with other vendors about the company that you are considering to help manage your event. Don't make the mistake of being naive when hiring one of the single most important vendors involved in your affair.

